



DEPARTMENT OF EMPLOYMENT SERVICES

Mayor Marion S. Barry Summer Youth Employment Program (MBSYEP)

2020 Temporary Hire - Case Manager

Position:

CASE MANAGER

Mayor Marion S. Barry Summer Youth Employment Program (MBSYEP)

Position Grade:

CS-142-O5

Salary Range:

\$20.00/ Hour

Opening Date:

February 21, 2020

Closing Date:

March 6, 2020

Duration of Appointment:

Temporary Summer Position
June 8, 2020 - August 14, 2020

Be sure to submit all required documentation by the posted deadline. Late and/or incomplete applications will not be accepted.

DESCRIPTION OF DUTIES

The DC Department of Employment Services, Office of Youth Programs is seeking highly motivated individuals for the temporary position of Summer Case Managers for the Marion S. Barry Summer Youth Employment Program (MBSYEP). Case Managers are responsible for making sure all participating youth, ages 22 to 24, are connected to quality trainings, employment opportunities and year-round programs. The goal is to provide 1-on-1 coaching that leads to youth producing effective work habits, and connections needed to compete in today's thriving economy. All case managers must be able to work the entire six weeks of the program, a two-week paid training, and a final evaluation session. Travel is required. Duties include: collection and distribution of forms between work sites and DOES; provision of technical assistance; case management, placement, screening and enrichment activities; facilitation of communication between work sites and DOES.

QUALIFICATIONS

- Demonstrated experience working with young adults (ages 14-24)
- Successfully completed a 4-year course of study leading to a B.A./B.S. or completion of an associate degree at an accredited college or university (official transcript required)
- District Residence preferred (not required)
- Ability to pass a successful background and drug test prior to employment
- Flexible work hours (some evenings and weekends)
- Ability to learn quickly and work well under pressure
- Ability to troubleshoot and resolve problems independently
- Ability to develop rapport easily
- Social work experience preferred but not required

To apply for this position, please submit your application to: <https://bit.ly/2VaLA4r>

****Complete application must be received by March 6, 2020****



DISTRICT OF COLUMBIA
DEPARTMENT OF
EMPLOYMENT SERVICES



GOVERNMENT OF THE
DISTRICT OF COLUMBIA
MURIEL BOWSER, MAYOR